



## Chicano Federation of San Diego County, Inc.

### Job Description

**JOB TITLE:** Maintenance Technician    **PROGRAM:** Housing  
**CLASSIFICATION:** Non-Exempt    **STATUS:** Full-Time time to include weekends  
**REPORTS TO:** Director of Housing    **STARTING WAGE:** \$24.00 - \$27.00

***\*\*40 Hour work week plus candidates must be flexible to cover occasional weekends on call.***

#### **GENERAL FUNCTION:**

- Turnover and renovation of apartments
- Respond and completes maintenance service request in a timely professional manner
- Responsible for routine maintenance and emergency problems if need it
- Communicate with excellent customer service skills to other personnel and residents
- Keeps storage facilities and equipment in an organized way and working conditions
- Being able to operate a variety of hand and power tools
- Minor plumbing and electrical repair required
- Painting – interior – exterior
- General carpentry and basic flooring installation
- Drywall installation, repair and maintenance
- Being able to perform other miscellaneous work assignments as directed.

#### **QUALIFICATIONS:**

- Minimum 3 years' experience as a maintenance technician, handyman, or applicable 4 year trade experience.
- Must have a valid driver's license
- Clean record- fingerprint a must
- Must have familiarity of basic hand tools; power tools and maintenance tools and equipment.
- Must have some knowledge of tools safety and procedures
- Driven / eager to learn and be coachable
- Able to work independently and solve problems.
- Punctual
- Bilingual- English –Spanish a plus.

#### **WORKING CONDITIONS:**

Works at various apartment complexes in San Diego area. Travel required from one building to the other. Must have a vehicle, current driver's license, and proper insurance. Must pass fingerprint and all clearances as required by Chicano Federation. Must be available to work occasional evening and weekend hours.



**ACKNOWLEDGEMENT:**

The Chicano Federation of San Diego County is an Equal Opportunity Employer. We encourage applications from all individuals regardless of race, religion, color, sex, pregnancy, national origin, sexual orientation, ancestry, age, marital status, physical or mental disability, or any other protected class, political affiliation, or belief.