



The Chicano Federation

Job Title: Children's Mental Health Licensed Clinician

Job Type: Fulltime
Yearly Salary: \$90,000

General Function:

The Children's Mental Health Licensed Clinician, under the supervision of the Program Director, is responsible for providing services to Chicano Federation clients and the community. Services will be in keeping with agency goals, objectives, mission, style and provided within a team framework. The clinician is responsible for working with the team in developing and meeting team goals and objectives.

Essential Functions:

- Support mental health awareness, prevention efforts, early identification, and referrals for treatment for children and families facing mental health challenges within the Child Development Center and Home Base Programs.
- Ensure all necessary case file documentation is completed promptly and consistently, adhering to Neighborhood House Association (NHA) standards.
- Maintain and complete all required case files and service documentation (both physical and electronic) in compliance with agency and funder standards; compile monthly statistics for necessary grant reporting.
- Evaluate the developmental and social-emotional needs of children through observation, consultations with teachers and parents, and developmental screenings. Provide supportive strategies and connect families to community agencies to address these needs.
- Adhere to agency client confidentiality, HIPAA, and mandated reporting policies.
- Participate in multidisciplinary meetings to ensure effective collaboration and coordination of services for children and families, promoting holistic and integrated care.
- Be an active participant in team meetings, training, and individual meetings with Program Director.
- Assist in leading the Wellness Committee by helping to plan, organize, and implement wellness initiatives and programs aimed at promoting the physical, mental, and emotional well-being of staff and community members.
- Coach teacher(s) in maintaining classroom management by interacting with all the children including children without Special Needs during the classroom routine.
- Ensure the safety of children as needed.
- Advocate, as appropriate, for the rights of the children with Special Needs and their families.
- Support staff in implementing social-emotional and behavior management techniques by providing strategic curriculum guidance and modeling effective practices.
- Coach the teacher(s) in completing monthly observations and recording observations on appropriate record keeping forms.
- Organize and facilitate workshops on mental health topics for parents and child care providers across various agency departments.
- Provide leadership and initiative regarding the clinical and therapeutic needs of the program and clients.
- Other duties as assigned by the Program Director.



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Knowledge of:

- Basic concepts of child growth and development and developmental behavior characteristics, particularly pertaining to students with individualized learning plans (IEP) and Individualized Family Service Plan (IFSP).
- Social-emotional and behavior management strategies and techniques relating to students experiencing difficulties with self-regulation.
- Positive social-emotional and behavioral interventions and applied behavioral analysis.
- Routine record storage, retrieval, and management procedures.
- Early childhood treatment programs and their implementation.

Physical Demands:

- **Frequent Bending and Kneeling:** Engaging with young children often requires getting down to their level, which involves a lot of bending, crouching, kneeling, and even sitting on the floor.
- **Sitting in Small Chairs or on the Floor:** Preschool settings often have child-sized furniture, which means you may spend a lot of time sitting in low chairs or on the floor, which can be challenging for posture and back comfort over time.
- **Lifting and Carrying:** You may need to lift or carry children occasionally, whether to help them with physical tasks or provide comfort and support.
- **Moving Between Classrooms and Activity Areas:** Clinicians may move between different rooms or areas, such as playgrounds, classrooms, and quiet spaces, to observe children or conduct sessions, which can involve prolonged standing and walking.
- **Balancing:** Maintaining body equilibrium to prevent falling when walking, standing, crouching.

Education and Qualifications:

Master's degree in psychology or a related field. Must hold a current California BBS license (with registered license number) as an LMFT, LCSW, or LPCC. Minimum of 2 years' experience providing clinical supervision in a community-based organization, with experience in child, youth, and family services. Ability to work effectively with a diverse cultural population. Bilingual in English and Spanish is highly desirable.

Operating Responsibility:

Must interact with agency employees at all levels in a personal and respectful manner. Requires excellent communication skills to represent the agency in a professional manner. Confidentiality is of major importance for this position in dealing with private information on the daily operations of the agency. Must present a positive attitude and work independently.

Contacts:

Has contact with all levels of agency employees as well as external contacts partners, sponsors and other non-profit executives.

Working conditions:

Works in a pre-school environment. Occasional travel required. Must have a vehicle, current driver's license and proof of insurance.