



Job Title: Children's Mental Health Licensed Clinician

Job Type: Part-time or Fulltime

Hourly Pay: DOE

General Function:

The Children's Mental Health Licensed Clinician, under the supervision of the Preschool Center Director and Program Director, is responsible for providing services to Chicano Federation clients and the community. Services will be in keeping with agency goals, objectives, mission, style and provided within a team framework. The clinicians are responsible for working with the team in developing and meeting team goals and objectives.

Essential Functions:

- Conduct intakes, assessments, and treatment plans with clients.
- Provide therapeutic, case management, and crisis intervention services to clients and their families.
- Communicate with other involved parties and agencies on a regular basis, including other resources available to clients.
- Complete all required case file documentation in a timely and routine fashion.
- Maintain client case files in accordance to NHA standards.
- Participate in team meetings, trainings, individual supervision and clinical group supervision.
- Prepare monthly statistics for required grant reporting.
- Adhere to agency client confidentiality, HIPAA, and mandated reporting policies.
- Participate in agency required trainings, staff meetings, and activities.
- Assist with implementing contractual and programmatic components.
- Discuss the progress of the child(ren) with supervisor and teacher(s) as needed;
- Coach teacher(s) in maintaining classroom management by interacting with all the children including children without Special Needs during the classroom routine;
- Ensure the safety of children as needed;
- Advocate, as appropriate, for the rights of the children with Special Needs and their families;
- Support staff in implementation of social-emotional and behavior management techniques
- Coach the teacher(s) in completing monthly observations and recording observations on appropriate record keeping forms;
- Organize and facilitate monthly parent group meetings;
- Complete and maintain all Agency and Funder required case files and service documentation (both hard and electronic files) in accordance with Agency and Funder standards;
- Communicate with other individuals, professionals, or agencies as necessary in order to achieve treatment goals
- Provide leadership and initiative regarding the clinical and therapeutic needs of the program and clients;
- Other duties as assigned by the Program Director.



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Knowledge of:

- Basic concepts of child growth and development and developmental behavior characteristics, particularly pertaining to students with individualized learning plans (IEP) and Individualized Family Service Plan (IFSP).
- Social-emotional and behavior management strategies and techniques relating to students experiencing difficulties with self-regulation.
- Positive social-emotional and behavioral interventions and applied behavioral analysis.
- Routine record storage, retrieval, and management procedures.

Physical Demands:

- Stand: Remaining on one's feet in an upright position.
- Walking: Moving about on foot.
- Lifting: Raising or lowering an object from one level to another (includes upward pulling) 25-50 lbs.
- Carrying: Transporting an object, usually holding it in the hands or arms, or on the shoulder
- Pushing: Exerting force upon an object so that the object moves away from the force.
- Pulling: Exerting force upon an object so that the object moves toward the force (includes jerking)
- Climbing: Ascending or descending stairs, using feet and legs or hands and arms. Body agility is emphasized
- Balancing: Maintaining body equilibrium to prevent falling when walking, standing, crouching.
- Stooping: Bending body downward and forward by bending spine at the waist, requiring full use of the lower extremities and back muscles.
- Handling: Seizing, holding, grasping, turning, or otherwise working with hand or hands. Fingers are involved only to the extent that they are an extension of the hand.
- Finger Movement: Picking, pinching, or otherwise working primarily with fingers rather than with the whole hand or arm as in handling
- Talking: Expressing or exchanging ideas by means of the spoken word. Talking is important for those activities in which workers must impart oral information to clients or to the public, and in those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.

Education and Qualifications:

Master's degree in psychology or related field. Must be Licensed (with a registered license number) by the California BBS as an LMFT or LMSW or LPCC. Minimum 1 - 2 years' experience in child, youth and family services field. Experience should preferably have been in a community based or neighborhood service organization. Ability to work with a diverse cultural population.

COVID vaccine required.

Operating Responsibility:

Must interact with agency employees at all levels in a personal and respectful manner. Requires excellent communication skills to represent the agency in a professional manner. Confidentiality is of major importance for this position in dealing with private information on the daily operations of the agency. Must present a positive attitude and work independently.



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Contacts:

Has contact with all levels of agency employees as well as external contacts partners, sponsors and other non-profit executives.

Working conditions:

Works in a pre-school environment. Occasional travel required. Must have a vehicle, current driver's license and proof of insurance.